

Board of Directors

Fort Clark Springs Association, Inc.

Regular Meeting

May 20, 2017



The Board of Directors of Fort Clark Springs Association, Inc., met in regular session on Saturday, May 20, 2017, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:00 a.m. by President, Myrna Cassel. The following directors present constituted a quorum: Cassel, Vice President Bill Herman, Secretary Dan Sullivan, Treasurer Sandra Hagen, Director Ann Barron. Also present were Executive Officer Richard Lawrence and Executive Secretary Monique Jensen.

APPROVAL OF MINUTES: Sullivan moved to approve the minutes for April 15, 2017 as submitted. Hagen seconded the motion. *Motion passed.*

SECRETARY'S REPORT: Sullivan read aloud correspondence received regarding traffic enforcement. He summarized a letter from the Historical Society explaining the importance of the historical significance of Dickman Hall interior.

TREASURER'S REPORT: Hagen read the bank balances as of May 17, 2017. She continued with the estimated and actual bank transfers for April 2017. She also read the May 2016 actual and May 2017 estimated bank transfers. Hagen moved to approve the transfer of funds estimated for May 2017. Herman seconded the motion. *Motion Passed.*

EXECUTIVE OFFICER REPORT:

Lawrence suggested the Board may want to have a workshop with CPA Randy Galloway for a full explanation of the financial reports this month. RV Park repairs and renovations, such as painting of buildings, and sewer caps replaced, and the replacement of the lawnmower are in the works. Matt Bland has been conducting staff trainings with cooperation of law enforcement. Architectural committee and staff are working together to identify violations of CC&Rs. FCSA welcomed home the 14th Cavalry who came for a reunion. Fort Clark was the original headquarters for this group. An ROTC group is also coming to tour the Fort to see what we have to offer. Our first Family Fun Day was successful and the next one is scheduled for June 3. Kinney County Post will be hosting the movie. In the future we are looking to combine the Independence Day Celebration and the next Family Fun Day. Pool season will officially start Memorial Day weekend.

PRESENTATION: Sheriff Brad Coe

Sheriff Brad Coe presented to the Board and the members present that he will coordinate a time with local officials, County Attorney and Justice of the Peace to discuss the matters of enforcing traffic laws on the Fort. This has come to pass due to recent excessive speeding on Scales and Fort Clark Road. He hopes with their help they will come up with a solution. Coe thought he could report back to the Board.

COMMITTEE AND ORGANIZATION REPORTS:

Airport: Maria Perkins reported there is new signage to deter children from playing on the airfield. A promotional article in the Del Rio Herald was the result of giving a tour to a reporter. This month they hosted three aircraft.

Architectural Committee: Sharon McGregor reported the committee needs new members. You can submit your name at the front desk.

Finance Advisory Committee: Hagen reported the first meeting was on April 21. The committee discussed having a 3, 5 and 10 year plan. Next meeting is scheduled for June 9 and will be a strategic meeting to develop future financial plans.

Golf Committee: Debbie Isaacs reported in April there were 1,011 total golfers. Three scholarships were awarded: \$500 to Justin Hidalgo, Sadie Perez and Selena Hernandez. Tournaments coming up are the End of the Month, and Fun Day Tournament on Memorial Day. There will be a clinic for high school students on May 30 and 31.

Preservation Committee: No new projects in works. Recently a financial statement was given but the totals don't agree with what the Treasurer is tracking, so this will be looked into.

Recycle Committee: Judy Winchell reported there were two shipments in March and this should bring us into the positive moneywise. A schedule needs to be worked out with the school during the summertime for the carton program.

RV Committee: No Report.

Recreation: No Report.

Ad Hoc Bylaw Rewrite Committee: Phylis Giblin reported the committee has met five times. Another meeting is scheduled for May 22nd at 4:00 p.m. Mary Partlow is the newest member.

COMMUNITY COUNCIL REPORT: Judy Winchell reported at the most recent Council meeting there was discussion of building onto the cinder block wall in the amphitheater to make it higher to stabilize the movie screen. Other topics discussed were speeding on the Fort, presence of drug dealings/dealers. No scholarship was awarded this year. Members of the Council Board will start soliciting for donors and corporate sponsors for next year's Fort Clark Days.

ACTION ITEMS:

Consideration for Approval – Air Conditioner for Teen Center and Admin Building

Herman moved to approve the bid from 24/7 Company for \$10,500 to repair and replace the air conditioning for the Admin building and the Teen Center. Hagen seconded the motion. *Motion passed.* Sullivan asked if the money was available and Hagen replied that some of the money would come from the Storm Fund.

Consideration for Approval – Midterm Budget

Sullivan moved to approve the mid-term budget as submitted. Barron seconded the motion. *Motion passed.* Lawrence reported that he took into consideration seasonal adjustments and what spending will not be recurring. Sullivan stated that he had submitted several questions which Lawrence had answered to his satisfaction.

OLD/UNFINISHED BUSINESS:

Reminder – Workshop on Fort Rentals

The Board of Directors will hold a workshop on Fort Rental Properties and policies on June 12 at 10:00 a.m. in the Board Room.

Update – Airport and Drone Policies

The Board will have a workshop before a Drone Policy is set.

NEW BUSINESS:

Report – Board Workshop at Dickman Hall

The Board had a workshop where all involved could discuss concerns about the décor of the dining area of Dickman Hall. One major concern was the placement of the TV over the fireplace. A solution was that the TV to be hidden when not in use.

Discussion – Amphitheater Stage Wall

Amphitheater wall can be done by Maintenance. There is a pallet of cinder blocks in Motorpool. Hagen moved to approve the changes to the amphitheater wall to extend the height for stability for the movie screen. Herman seconded the motion. *Motion passed.*

15-Minute Discussion Period

Charles Lepisto: Questioned why charges for building permits include square footage charges. Questioned why not have volunteers to seek and look for quotes and estimates for projects. The membership is tired of surprises costing more money. Kathy Everroad: Unit 3 is looking shabbier and shabbier with no mowing, and trash not being picked up. CC&Rs state that a letter goes out and if you don't take care of it then the Fort does it and charges the member.

RECESS to Executive Session

Time 10:14 a.m.

RETURN TO OPEN SESSION – Oral Summary of Discussion Held

Time 12:15 p.m.

The Board had not appointed the members of the airport committee after the committee became an official Board Committee. An agreement is being considered for someone to run the Duck Inn over the summer. The Board will allow Bernard McGraw to apply for a TABC license. The Board has agreed to appoint Ashley Collier to the Architectural Committee. Also discussed was the energy contract with CPL expiring. Summer Energy Company offered lower rates. Hagen moved to approve Summer Energy Company to replace the existing and expiring contract from CPL. Sullivan seconded the motion. *Motion passed.*

CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE: June 17, 2017, at 9:00 a.m. in the Board Room.

WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED

Time: 12:19 p.m.

Myrna Cassel, President

Dan Sullivan, Secretary