

The Board of Directors of Fort Clark Springs Association, Inc., met in regular session on Saturday, July 15, 2017, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:00 a.m. by President Myrna Cassel. The directors present constituted a quorum: Cassel, Vice President Bill Herman, Secretary Dan Sullivan, Treasurer Sandra Hagen, and Director Ann Barron. Also present were Executive Officer Richard Lawrence and Executive Secretary Monique Jensen.

APPROVAL OF MINUTES: Sullivan moved to approve the minutes as submitted for the June 17, 2017 meeting. Hagen seconded the motion. *Motion passed.*

SECRETARY'S REPORT: Sullivan read a letter from the Architectural Committee informing the Board of Directors that a \$25 fine will be assessed when members start work without a permit approval. He also reported that a letter requesting a hearing with the Board was received. The hearing will take place in the August Board meeting Executive Session.

TREASURER'S REPORT: Hagen read the bank balances as of July 12, 2107. She also read actual bank transfers for June 2017 and the July 2016 actual and July 2017 estimated bank transfers. Hagen moved to approve the transfer of funds estimated for July 2017. Herman seconded the motion. *Motion Passed.* Hagen reported a safety loyalty check was received for the amount of \$4,685.77.

EXECUTIVE OFFICER REPORT:

Lawrence addressed financials beginning with balance sheets that had been provided to the Board. Our accounting firm found as of May 2017 a statement of overdrawn accounts. This led to new procedures in place for transfer of funds to be recorded. After analyzing financials from October to June we have a net income. Las Moras Lounge was also shown to have a profit. Family Fun Day in conjunction with Independence Day Celebration was a huge success. It encouraged members who were delinquent in their assessments to become current. There were 439 members who brought guests. Total guests and visitors were 139. Family Fun Day expenses were low enough to make a profit. Firework donations were enough for a great fireworks show.

COMMITTEE AND ORGANIZATION REPORTS:

Airport: Maria Perkins reported there are seven planes, six pilots and five Remote Control planes that operate out of the airport. Perkins and her husband participated in the flyover during the patriotic program held at the butcher block. Thanks given to Maintenance for helping with the mowing. Perkins read a letter from the Aircraft Owners Association stating that Fort Clark Springs Airport is a real airport. An open house is scheduled for November 4th to invite members. A Fly-In is also scheduled for December 9 which will focus on pilots. The committee wanted approval for these dates. Long term goals of the committee include an airport growth and sustainment plan that will encourage pilots to purchase a membership at Fort Clark Springs.

Architectural Committee: Sharon Gregorc reported that members are submitting applications without materials list which are required. Recent violations have been addressed with some referred to the Board. She stated the committee is still short one or two members.

Finance Advisory Committee: Hagen reported the next meeting will be in October. The survey is still in the works.

Golf Committee: Debbie Isaacs reported this June had the best numbers in the last three years. The committee did not meet this month. She reminded golfers to follow the 90 degree rule. The twilight league was suspended until September. Lawrence reminded members need to stay off the course if they are not golfing.

Preservation Committee: Garland Young reported on the drainage problem at the Commissary Building. The French Drain installed a few years ago is not working. An estimate for the windows at Seminole Hall has been submitted. The committee will invite submissions for estimates to repair the French Drain at the Commissary.

Recycle Committee: Judy Winchell reported the next load of cardboard should bring money. The first load of carton bales went out. She reported that the Recycle Center hours may change day to day due to the heat..

RV Committee: No Report.

Recreation: No Report.

Ad Hoc Bylaw Rewrite Committee: Phylis Giblin reported the Board was given a working revision of the Bylaws last month. They will have a final report in August.

COMMUNITY COUNCIL REPORT: Allison Watkinson reported no meetings took place in July and August. She also stated that the Community Council will support the Family Fun Days movie at the pool.

Board of Directors
Fort Clark Springs Association, Inc.
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ACTION ITEMS:

Consideration for Appointment of Airport Committee Member

Barron moved to appoint the four committee members submitted: Maria Perkins, Ray Goodson, Stan Martin, Sam Lark to the Airport Committee. Hagen seconded the motion. *Motion passed.*

Consideration for Approval – Removal of Highway 90 Frontage Fence 200 Feet East and West of Front Gate

Sullivan moved to go forward with the project without removing the fence at this time but securing cost for entire project including replacement of existing fence. Barron seconded the motion. *Motion passed.* Lawrence stated the purpose for this is to get rid of the unsightly area of chain link from the car wreck but also as a beautification of the Front Gate Area.

Discussion of Proposed Hiring Practices Policy

Sullivan moved to adopt the following policy resolution: FORT CLARK SPRINGS ASSOCIATION HIRING PRACTICES Fort Clark Springs Association (herein after referred to as FCSA) adopts as policy that far as possible when seeking candidates to fill permanent employment position, that position will be advertised and posted as follows. Advertised in local newspapers for a minimum of one week; posted on the FCSA website under "Employment Opportunities" readily visible on the home page; posted in the FCSA "HQ Dispatch"; listed with the Texas Workforce Commission. All applications will be considered equally in compliance with Federal and State Laws and the most qualified candidate will be selected to fill the position. FCSA is an EQUAL OPPORTUNITY EMPLOYER. Barron seconded the motion. *Motion failed, two for, two against, one abstain.*

OLD/UNFINISHED BUSINESS:

Report of Vote Taken by E-Mail

Hagen reported that a meeting is scheduled to finalize the Hail Storm insurance. She reported that additional monies should be forthcoming for replacement costs.

Report of Financial Workshop June 29

Cassel summarized the workshop with Randy Galloway to discuss what Directors want included in Financial Reports in order to have a better picture of company financials each month.

Report on 2016/2017 Legislative Session's Effect on FCSA

Sullivan reported that a few changes were made that will not affect us directly. One concerns rules and regulations of off road vehicles delivering mail. One concerning Texas Water Code and does not affect us in any way. The last change that could affect us is the calling of a special meeting by a member. If the Association fails to call a general meeting within a year, any member can call the meeting. It no longer has to be done by registered mail.

Report on Continuing RV Park Repairs and Improvements

Lawrence reported that maintenance and repairs and improvements have been taking place. Diana Stewart reports the RV Park has been very busy during the summer. Russell Nowell has been assisting in the promotion and marketing of the RV Park. Everyone is working together to make the RV Park shine.

NEW BUSINESS:

Preliminary Discussion of Employee Health Benefits

Cassel informed members that the FCSA will continue to offer health insurance for the employees.

Discussion: Summer Schedule for Maintenance at RV Park

Cassel stated she had asked Lawrence and Philip Garcia, Operations Manager to report the RV Park maintenance. She stated there have been reports of complaints on maintenance of the RV Park.

15-Minute Discussion Period

Ken Knox: Present an opportunity to work together to recruit and retain employees at Laughlin AFB and encourage them to come to Fort Clark. Believes that interaction of staff and membership is what keeps people away. He would like the Board and Admin to address this issue. Sandy Herman: Please sort your recyclables. Mary Francis Partlow: Suggests the Front Gate staff give info to anyone checking in. She also encouraged any member to assist if they see someone who may look lost. Allison Watkinson: She came to FCSA because of the RV Park. Sam Lark: Our private Airport is fully functional with two runways-one 3000 feet. We have a beautiful hangar with new windows and working doors. Plans for more improvements will come. Guillermo Guzman: Benches at pool need work. Lots of under aged children unsupervised. He likes the new fence idea. Woodie Hornburg: The Board collectively took an oath to represent the members. Someone is blocking a pathway the Sheriff says was used for emergencies two times.

RECESS to Executive Session: Time 11:28 a.m.

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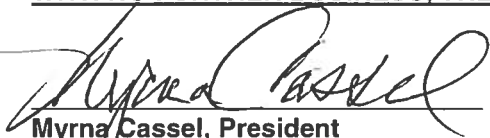
RETURN TO OPEN SESSION – Oral Summary of Discussion Held Time 1:55 p.m.

Cassel stated the Board discussed member issues; café concerns; horse club contract; and Employee Health Insurance options.

Re-Cap with Richard will take place on Monday, July 17, 2017 at 10:00 a.m.

CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE: The next regular board meeting will be held on August 19, 2017, at 9:00 a.m. in the Board Room.

WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 1:56 p.m.


Myrna Cassel, President


Dan Sullivan, Secretary