



The Board of Directors of Fort Clark Springs Association, Inc., met in regular session on Saturday, August 19, 2017, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:00 a.m. by President Myrna Cassel. The directors present constituted a quorum: Cassel, Vice President Bill Herman, Secretary Dan Sullivan, Treasurer Sandra Hagen. Also present was Executive Officer Richard Lawrence. Executive Director Ann Barron and Executive Secretary Monique Jensen were absent.

**APPROVAL OF MINUTES:** Sullivan stated the approval of the July minutes will be tabled for next month's meeting.

**SECRETARY'S REPORT:** No report. No correspondence received.

**TREASURER'S REPORT:** Hagen read the bank balances as of August 16, 2017 and the reconciled bank statement balances. She continued with the estimated and actual bank transfers for July 2017. She also read the August 2016 actual and August 2017 estimated bank transfers. Hagen moved to approve the transfer of funds estimated for August 2017. Sullivan seconded the motion. *Motion Passed.*

**EXECUTIVE OFFICER REPORT:**

Monique Jensen and Carol Ann Goodwin attended the San Antonio Hunters Extravaganza to promote and book hunts for the Fort. Additional \$1980.00 was collected for deer that were corralled and taken to another property. United Methodist Army built 3 new picnic tables for the Teen Center and 15 benches for the Amphitheater as service for the use of our facilities. Kinney County 4H recognized Fort Clark Springs for our donations and involvement with their organization. Family Fun Day in August was successful with over 200+. A family from San Antonio was able to attend by winning the Family Fun Pack on Facebook. They enjoyed their time here so much they have started a discussion to move here. Next Family Fun Day will be Sept 2, with a poolside movie: Beauty and the Beast. We are still looking for vendors to participate. Disc Golf Course has been installed. The First Annual Disc Golf Tournament will happen on Sept. 2 thanks to Mary Francis Partlow. A Disc Golf Pro played the course and gave compliments to Joe Hendricks for his input in the course. It is a nice new amenity for members to enjoy.

**COMMITTEE AND ORGANIZATION REPORTS:**

**Airport:** No Report

**Architectural Committee:** The committee met and approved 10 permits and denied one permit because the member was delinquent on assessments. CC&R violations were discussed and letters were sent out. Twenty-two violations have been resolved and several were assessed fines.

**Finance Advisory Committee:** Next meeting will be in October.

**Golf Committee:** Debbie Isaacs reported 490 members, 181 guests, 55 tourney, for a total of 726 players on the course. Good news is this July was a successful month for income. Play on Saturdays has increased due to specials. Upcoming tournaments are Labor Day, Del Rio Border Patrol, End of Month. In October, the Happy Cervantes and Halloween tournaments are scheduled, and the Church Alliance tournament in November.

**Preservation Committee:** Sullivan brought issues to the board as requested by the Committee. Discussion of changing the name of the committee or restructuring of the committee. Lightbulbs for the post theater, and drain ditch by the Empty Saddle repair. Other concerns of the committee are finances and Sullivan will call Randy Galloway to set a meeting to discuss. Finally, the water issue with the French Drain at the Commissary.

**Recycle Committee:** Herman reported a load will be sent soon. There is currently a bale of bottles and cartons that are ready to go. Starting in September the Recycle center hours for Saturdays will be open from 8am – 10am only.

**RV Committee:** No Report.

**Recreation:** No Report.

**Ad Hoc Bylaw Rewrite Committee:** Debbie Isaacs reported the committee was waiting on the Board of Directors' review of the copy that was given a couple months prior. A workshop needs to be scheduled with the Board of Directors.

**COMMUNITY COUNCIL REPORT:** No Report

**ACTION ITEMS:**

**Consideration for Approval – Insurance/Risk Package for 2017/2018**

Hagen reported the risk management policy proposal included general liability, commercial auto, workmen's comp, misc. coverages for equipment, aerospace for the airport, and for theft and loss. Hagen moved to approve and accept

**Board of Directors**

Fort Clark Springs Association, Inc.

Regular Meeting

August 19, 2017

the 2017 Insurance and Risk Management Proposal submitted by Porter Insurance for a premium of \$168,510.00 effective date September 1, 2017. Sullivan seconded the motion. *Motion to table passed.*

**Discussion and Consideration for Approval – Assessment Increase**

Hagen presented her research on the CPI (Consumer Price Index) and the rise of it in the past couple of years. Hagen moved to increase Lot Owner, Residential, Charter without deeds and FRM assessments in the amount of \$1.00 per month per membership category beginning October 1, 2017, the new fiscal year, or as soon as the billing procedures can be arranged. Herman seconded the motion. After lengthy discussion and comments of concern from membership it was recommended that the Financial Advisory Committee be asked for its recommendation. Hagen then moved to table the question of assessment increase until after the October meeting and the Financial Advisory Committee's review. Herman seconded the motion to table. *The motion was tabled.*

**OLD/UNFINISHED BUSINESS:**

**Votes by email:**

Ann Barron's excused absence for June

Approval of the change of Employee Health Insurance plan from Blue Cross Blue Shield to United Health Care.

**Hail Damage Update:**

Hagen reported a meeting with the Insurance company and Elite Roofing will take place to finalize and close the claim.

**RV Park UPDATE:**

Sewer caps were replaced, tree trimming, landscaping, and general upkeep done. The office building has foundation problems that are being looked at.

**Rental Properties:**

One or more workshops will be scheduled in the fall to discuss Rental Properties and procedures for FCSA.

**Donation to the Boy Scouts:** Price Chambers had to leave for an appointment but left a request to be on the next agenda in September.

**NEW BUSINESS:**

Cassel reminded the members that next year will be an election for Board members and the Bylaws state a Search & Certification Committee must be appointed in September. Anyone interested in the committee should let Mr. Lawrence know.

**15-Minute Discussion Period**

Marcia Coffman: Are all common areas watered? And does the association pay for it? Woodie Hornburg: Wants to know if they know what the word illegal means? Wants to know if she were to park wrong what would the Board do to her? Berta Howell: Should trailers, RV's etc. be parked in a storage area or under covering?

**RECESS to Executive Session: Time 10:48 a.m.**

**RETURN TO OPEN SESSION – Oral Summary of Discussion Held Time 12:18 p.m.**

Cassel stated the Board discussed member issues and contract issues.

**CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE:** The next regular board meeting will be held on September 16, 2017, at 9:00 a.m. in the Board Room.

**WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 12:19 p.m.**

  
Myrna Cassel, President

  
Dan Sullivan, Secretary