

Board of Directors

Fort Clark Springs Association, Inc.

Regular Meeting

September 16, 2017



The Board of Directors of Fort Clark Springs Association, Inc., met in regular session on Saturday, September 16, 2017, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:00 a.m. by President, Myrna Cassel. The following directors present constituted a quorum: Cassel, Vice President Bill Herman, Secretary Dan Sullivan, Treasurer Sandra Hagen, Director Ann Barron. Also present was Executive Officer Richard Lawrence and Executive Secretary Monique Jensen.

APPROVAL OF MINUTES: Sullivan moved to approve the minutes for the July and August meetings. Herman seconded the motion. *Motion passed.*

SECRETARY'S REPORT: No report.

TREASURER'S REPORT: Hagen read the bank balances as of September 13, 2017. She continued with the estimated and actual bank transfers for August 2016. She also read the September 2016 actual and September 2017 estimated bank transfers. Hagen moved to approve the transfer of funds estimated for January 2017. Herman seconded the motion. *Motion Passed.*

EXECUTIVE OFFICER REPORT:

Lawrence began by stating he had been reflecting on the past year and read the original Articles of Incorporation. He found the portion that read Fort Clark's primary founding purpose was a private recreational facility. He recalled what has taken place that may be in support of recreation. Dickman Lounge was re-opened, and changed the Deli to a functioning restaurant. We have a new Visitor's Center, the Amphitheater benches and electricity have allowed for the use of that facility again. Family Fun Days have given more family friendly activities on the Fort with movie nights. Improvement of the playground, a 9 hole Disc Golf course has been installed with a tournament taking place successfully, a regulation volleyball was set up in the swim park are just a few things that have been improved. We have made changes to the Deer Harvest, made significant improvements in the RV Park, and standardized Golf Maintenance. We hosted a Bird Program and sponsored a children's cooking camp. Ghostly Tours are scheduled for this year as well. We have a wonderful staff that is dedicated and working together to make Fort Clark a wonderful place. It was nice to reflect on the past year with this meeting being the last of the Fiscal Year.

COMMITTEE AND ORGANIZATION REPORTS:

Airport Committee: Maria Perkins stated there was nothing significant to report. Mowing continues.

Architectural Committee: Sharon McGregor reported that 13 permits were approved with three tabled for lack of info but later approved.

Finance Advisory Committee: Hagen reported the next meeting is scheduled for October 10. Survey is still in progress. Copies of calculations have been sent.

Golf Committee: Hagen reported on a comparison of golfers between 2016 and 2017 with golfer numbers increased. Currently only greens and tees are watered due to M.U.D. informing the Fort the ponds were low. Tournaments coming up are Happy Cervantes, Church Alliance and Halloween.

Preservation Committee: Garland Young reported the committee approved a contract for the French Drain for the Commissary Building.

Recycle Committee: Judy Winchell reported a load of mixed material and a load of cardboard has been picked up. Price of cardboard was \$200/ton at the time it was picked up. Four new volunteers have started working, and more are always welcomed. Cassel recommended the committee make a resolution.

RV Committee: Herman read a report submitted by Diana Stewart in which she report the month of August had an increase over 300 RVs. This increase was mostly from Hurricane Harvey evacuees. Cassel also recommended the committee make a resolution.

Recreation: Carol Ann Goodwin reported that we are partnering with 1st Baptist Church and having a pumpkin patch in October. October 21 and 28 will be the Fall Festival and we are looking for vendors. Work continues with the Art Council for the November crafts fair. Movie night the first Saturday in October will be Guardians of the Galaxy and there will also be a movie night at the end of the month with a double feature on Sunday, October 29 showing Hotel Transylvania I and II.

Ad-Hoc Bylaw Committee: Cassel asked for a meeting with the committee to be set first before a meeting for member comment to be scheduled. A meeting will be schedule the week of September 25.

COMMUNITY COUNCIL REPORT: Chuck Fields, acting President, reported the Fort Clark Days will not take place in 2018 for lack of volunteers but that Community Council will keep 2019 on the calendar because some members have come forward to plan for 2019. Community Council and BHS Drama Club will present Ghostly Tours again this year and it will take place at the Commissary. Fields reminded the membership the October meeting would take place on the first Saturday of the month and asks anyone who has talents to come and share their talents. Community Council agreed to show 15 movies this year, with discussion of concessions being offered to youth groups as fundraisers. Bingo will be starting up again in which FCSA will run it and proceeds go back to the Council. Historical Society and Community Council asked for sponsorship for trail signs similar to existing signs. The signs will be markers for birders and guests to increase the enjoyment of the trails. Member concerns brought forward at the last meeting include complaints of road signs being down, weeds on the walking track, and the need for more street lights on Fort Clark Road.

ACTION ITEMS:

Consideration for Approval – Appointment of Search and Certification Committee:

Sullivan moved to appoint Steven Diller, Judy Winchell, Sharon McGregor, Steve Foxx, and Jennifer Link to the Search and Certification Committee with Stacie Todino as an alternate. Barron seconded the motion. *Motion passed.*

Consideration for Approval – FY2018 Budget

Sullivan moved to approve the FY2018 Budget as submitted for FCSA and Las Moras. Hagen seconded the motion. *Motion passed.* Sullivan commented that a balanced budget was presented and were modest in comparison to past years. Hagen also commented the budget reflected decreased in expenses.

OLD/UNFINISHED BUSINESS:

Report of Vote taken by E-Mail:

The absence of Director Barron for the August meeting was excused. Hagen moved to approve Barron's absence. Sullivan seconded the motion. *Motion passed.*

The first payment was authorized to Sanford Water Works for the French Drain at the Commissary.

RV Park Update:

Lawrence reported that repairs are winding down. Electric repairs are underway and should be complete next week. Sites will be changed to 50 AMP.

Request to Revisit Donation: Price Chambers

Troup Scout Master Price Chambers for Troop 563 had asked previously for a donation. The donation would have helped with cost of several camps the boys attend. He stated any amount would help. Chambers also stated the Boy Scouts are very active in Brackettville with commodities and Fort Clark including merit badges and service projects such as clearing the Laundry Trail on the Fort, and picking up trash on all the trails. Sullivan moved to donate \$250 for Troop 563 to done in the new fiscal year. Hagen seconded the motion. *Motion passed.*

NEW BUSINESS:

Discussion: Revisit Board Committee Structure

Cassel stated this was already addressed previously during the committee reports.

15-Minute Discussion Period

Berta Howell: Asked why last month's financial report show a \$20,000 unclassified, and why under the Deli it shows \$22,000 loss? Phylis Giblin: Wanted to know when the next renters workshop will take place. Sandy Williams: Wanted to clarify whether a report for the motel would be read in the future.

RECESS to Executive Session: Contracts, Personnel Issues, Member Issues.

TIME: 10:35 a.m.

RETURN TO OPEN SESSION - Oral summary of discussion held

TIME: 12:12 p.m.

Cassel reported there was discussion of issues including the establishment of an Equestrian Committee and Horse Club Contract, and member issues that did not get resolved. She announced that a check was received from Porter Insurance with the release of any further claims regarding the storm damage. Hagen moved to accept the check for \$3990.00. Sullivan seconded the motion. *Motion passed.*

A Bylaws Workshop was scheduled for September 26, 2017 at 1:30 p.m. in the Board Room.

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CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE: The next regular board meeting will be held on October 21, 2017, at 9:00 a.m. in the Board Room.

WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 12:16 p.m.

Myrna Cassel, President

Dan Sullivan, Secretary