

## Board of Directors

Fort Clark Springs Association, Inc.  
Regular Meeting  
March 17, 2018



President Myrna Cassel announced the meeting would not officially start to include action items until 11:00 a.m. in order to comply with the 72 hour notice requirement. The meeting then began with committee reports.

### **COMMITTEE AND ORGANIZATION REPORTS:**

**Airport Committee:** Maria Perkins reported that in the last month two guest pilots flew in. On March 24 the Member's Open House is scheduled from 9:00 a.m. to 11:00 a.m.

**Architectural Committee:** Bob Martinez reported 12 applications submitted with 5 tabled. Sullivan stated as a reminder that the Architectural Committee's authority is limited to enforcing CC&R violations for the various units. It does not extend to common property or common ground areas.

**Equine Committee:** Linda O'Brien reported discussed that paint and clean up continues on the barn. An open house is planned with date and time to be determined. She welcomed a new member to the Horse Club.

**Finance Advisory Committee:** Hagen reported there was no meeting in February. They are waiting for the final audit report and other financial documents.

**Golf Committee:** Debbie Isaacs reported the committee met and discussed the upcoming Las Moras Tournament. She stated that \$5,000 in sponsorship is promised to date. April 6 is the practice round with tournament play on April 7 and 8.

**Preservation Committee:** Debbie Isaacs reported there was no meeting for lack of a quorum.

**Recreation Committee:** No report.

**Recycle Committee:** No report.

**COMMUNITY COUNCIL REPORT:** Lisa Vale welcomed a new representative for Community Council, Sandy Vance. An Open House is scheduled for April 14 in the Arbor after the regular Council Meeting. Refreshments will be served and there will be door prizes. Allison Watkinson reported on the success of Fort Clark Days 2018.

The Board of Directors of Fort Clark Springs Association, Inc., met in regular session on Saturday, March 17, 2018, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 11:05 a.m. by President, Myrna Cassel. The following directors present constituted a quorum: Cassel, Vice President Bill Herman, Secretary Dan Sullivan, Treasurer Sandra Hagen, Director Ann Barron. Also present was Executive Officer Richard Lawrence. Executive Secretary Monique Jensen was absent.

**APPROVAL OF MINUTES:** Sullivan moved to approve the minutes for the February 17, 2018 meeting with two corrections. Hagen seconded the motion. *Motion passed.*

**SECRETARY'S REPORT:** Sullivan reported that Bob Walker passed away. Walker was a former Maintenance Manager that worked for the Fort for many years. A letter was received from William Gibbs with concerns that are being addressed. Jim Tischler sent a letter concerning tires being stored. This issue is being addressed as well.

**TREASURER'S REPORT:** Hagen read the bank balances. She continued with the estimated and actual bank transfers for February 2018. Hagen moved to approve the transfer of funds estimated for February 2018. Herman seconded the motion. *Motion Passed.*

Cassel asked the Board to accept the agenda as proposed. Hagen moved to accept the agenda as proposed. Herman seconded the motion. *Motion passed.*

### **EXECUTIVE OFFICER REPORT:**

Lawrence discussed the petition submitted to the Kinney County Commissioner's Court to extend enforcement of traffic control to Fort Clark Springs. The RV Park pay you go WiFi should be activated on March 19, 2018. A proposal for TV service for the Motel, RV Park, Dickman Hall, Adult Center, and Pro Shop is being considered. Bids for plumbing of the Motel are being considered.

### **ACTION ITEMS:**

#### **Consideration for Approval: Revised Bylaws**

Sullivan made a motion to adopt a change in the Bylaws regarding the election cycle from a 2-3-0 cycle to 2-2-1. Barron seconded the motion. *Motion passed.* Hagen moved to approve and include changes as written in the final version. Herman seconded the motion. *Motion passed with majority vote, Sullivan opposed and Barron*

*abstained.* Barron moved to change the section regarding the process of handing out ballots to members who did not receive a ballot in the mail. Motion died for lack of a second.

**Consideration for Approval: Vision Statement to Present at Annual Meeting**

Sullivan moved to NOT present the vision statement at the Annual Meeting. Hagen seconded the motion. *Motion passed.*

**Consideration for Approval: Vote to Establish Technology Committee**

Cassel moved to establish a Technology Committee as a Board Committee. Sullivan seconded the motion. *Motion passed.*

**Consideration for Approval: Corporate Resolution to Increase and Renew Letters of Credit with Bank & Trust for TCEQ Requirements**

Sullivan moved to increase and renew Letter of Credit #388 to \$145,000 and renew Letter of Credit #407. Hagen seconded the motion. *Motion passed.*

**Consideration for Approval: Allow UT Austin Access to FCSA Airport for Search for STEL**

Lawrence stated UT asked for access to search for the Spotted Tail Earless Lizard. Sullivan moved to allow UT access to the Airfield. Hagen seconded the motion. *Motion passed.*

**Consideration for Approval: Purchase of \$5,500 Vehicle for Security**

Sullivan moved to approve the purchase of a security vehicle in the amount of \$5,500.00. Hagen seconded the motion. *Motion passed.*

**Consideration for Approval: Executive Officer to Inventory & Update Value of Real Estate Owned by FCSA**

Lawrence asked for authorization to work with Sullivan to re-evaluate FCSA properties for sale to bring back to the Board for approval. Sullivan moved to approve the authorization to re-evaluate FCSA properties. Hagen seconded the motion. Motion passed. Sullivan moved to allow local realtors to market the properties and receive a fee up to 10% of the sale. Hagen seconded the motion. *Motion passed.*

**Consideration for Approval: Appointment of Linda O'Brien to Historic Building & Preservation Committee**

Herman move to appoint Linda O'Brien to the Historic Building and Preservation Committee. Hagen seconded the motion. *Motion passed.*

**Consideration for Approval: Bid for Motel Plumbing Work**

Three bids were received. The Gose Plumbing bid was in the middle price range. Hagen moved to accept the Gose Plumbing bid. Sullivan seconded the motion. *Motion passed.*

**OLD/UNFINISHED BUSINESS:**

**Report on Actions Taken by E-Mail:**

Barron moved to eliminate Bylaws election condition of "no additional ballots to be given for any reason." Motion failed by email vote. Vote was 4 to 1

Gun Club - one year lease approved.

Horse Club – Use Agreement remains in negotiation.

**NEW BUSINESS: NONE**

**15-Minute Discussion Period**

Kathy Warm: She has not seen security drive around. Mary Partlow: She takes tires to a special dump in Eagle Pass and would be willing to drive our discarded tires there.

**RECESS to Executive Session:** Contracts, Personnel Issues, Member Issues.

**TIME:** \_\_\_\_\_ a.m.

**RETURN TO OPEN SESSION - Oral summary of discussion held**

**TIME:** \_\_\_\_\_ p.m.

Cassel stated the executive session discussion consisted of attorney proposals, member requests for Board hearing and waiver of Architectural Committee.

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**CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE:** The next regular board meeting will be held on April 15, 2018, at 9:00 a.m. in the Board Room. **REMINDER:** Annual Membership Meeting is March 31, 2018 at 10:00 a.m. at the Post Theater.

**WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 1:13 p.m.**

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**Myrna Cassel, President**

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**Dan Sullivan, Secretary**