

## Board of Directors

Fort Clark Springs Association, Inc.  
Regular Board of Directors  
May 16, 2018



The Board of Directors of Fort Clark Springs Association, Inc., met in a Regular Meeting on Wednesday, June 20, 2018, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:30 a.m. by President, Dan Sullivan. The following directors present constituted a quorum: Sullivan, Vice President Bill Herman, Secretary Maria Perkins, Treasurer Debbie Isaacs, Director John Hope. Also present was Executive Officer Richard Lawrence and Executive Secretary Monique Jensen.

**Consideration and possible action relating to the Board of Directors Consent Agenda:** All matters listed under "Consent" are considered to be routine and/or previously considered and sufficiently debated such that all listed items may be enacted by approval of a single motion without further debate. Any Director may move an item from the Consent Agenda to the Ordinary agenda by request.

### **Minutes:**

Minutes of the Regular Meeting held June 20, 2018 had minor typos.

### **Secretary's Report:**

Perkins read comments from the 'Suggestion Box'. Comments and suggestions offered included Brandy Mann – concerns for lack of lifeguards. Another letter concerned about the Horse Club and the airport should assume all responsibility for taxes and liability insurance just as the Gun Club.

### **Treasurer's Report:**

Isaacs read the reconciled balances of the bank accounts as of May 31, 2018. There were some miscoded items in financials which are in the process of being fixed.

### **Executive Officer Report:**

Lawrence added to Isaacs comment: cleaning up the financials seeking and finding miscoding should make it easier when the budget is considered.

The position for CPA was posted where 10,000 exposure.

Note there was a double charge on credit cards. That issue is being taken care of.

Motel work continues. Every room now has hot water. The next project is the key lock system and the new steel doors.

Speed limit signs and stop signs will go up soon. Everyone involved is in line – signs just need to be posted. Waiting on posts.

The Billboard on Hwy 90 will go away.

RV park free wifi will no longer be free. A subscription for wifi will be available.

Thanks to Helena, Greta Davis donated the treadmill.

Today is Monique Jensen's last day.

**The Consent Agenda received Unanimous approval.**

### **COMMITTEE AND ORGANIZATION REPORTS:**

**Airport Committee:** Sam Lark maintenance report. New hanger doors will be painted. De-thorned runway 15. Continuing to fight the mesquite. There are 8 people who continuously fly in and out of the airport.

\*\*Special note – Elizabeth Hodges requested time to announce a thank you to the Board, Richard W. Lawrence and the Fort for making handicap access to the pool. Also for tuning the piano where friends of the community will play once a month. Thanks for allowing the art studio.

**Architectural Committee:** No report. We need volunteers for this committee.

**Equine Committee:** No report.

**Golf Committee:** Isaacs read the report submitted. The committee met and started discussion on Happy Cervantes tourney scheduled for October 19, 2018. There is a 4<sup>th</sup> of July tourney scheduled. Waiting on quotes on bids for dirt for the course. Turkey shoot tourney is pairing up with church Alliance to raise money for the Feast of Sharing. A maintenance golf meeting will be scheduled soon. \$9284.00 for May. Summer specials will continue.

**Preservation Committee:** No report. They are meeting today.

**Recreation Committee:** No report.

**Recycle Committee:** Helena McBride reported a check for \$121.71. 2018 profit of \$324.00 12 tons collected (24,000 lbs.) 2017 \$5,853.00 51 tons. 2016 \$957.00 47 tons. In 2017 it was so large because we are bailing

card board. Please crush the plastic water bottles. Need a volunteer with a pick-up truck to transport the maintenance for baling. Need volunteers specifically in August 2018. More specifically men. Please contact Helena.

**COMMUNITY COUNCIL REPORT:** Lisa Vale would like permission to show July 14, August 25, and September 1 movies on the outside of the Post Theater for open gate. Would like to offer a ceiling mount screed if movies can continue. Meeting with community council and Board of Directors in the Board Room on Wednesday June 27<sup>th</sup> @ 4:30 p.m.

**Member Comments on Action Items:**

Mrs. Vance expenditure of doors and locks is it appreciated. Advised the Board of Directors to take a look. Spend what you need to do improvements.

**Action Items:**

**Authorize expenditure of up to \$2,500.00 of Restricted Funds for purchase / shipping of a Bobcat grapple**  
Perkins moved to authorize expenditure of up to \$2,500.00 of Restricted Funds for purchase / shipping of a Bobcat grapple. Herman seconded the motion. *Motion passed.*

**Authorize expenditure of up to \$1500.00 of Restricted Funds for replacement of steel exterior motel door units & installation of card key system**

Herman moved to authorize the expenditure up to \$1500.00 of Restricted Funds for the replacement of doors at the motel & lock system for key cards. Isaacs seconded. *Motion passed.*

**Authorize release of firework donations of \$700.00 to Kinney County Chamber of Commerce.**

Perkins moved to authorize the release of funds, firework donations of \$700.00. Herman seconded. *Motion Passed.*

**OLD/UNFINISHED BUSINESS:**

**Discuss "Use of Common Property Policy" development;**

Isaacs and Hope recommended a workshop.

**NEW BUSINESS:**

**Discuss hiring of lifeguards for Swim Park;**

Hiring of lifeguards for Swim Park. Discussed: decision was based on past years. Monitors have been hired. Board trusts parents to watch their kids. Risk manager is increased, liability sets up for a lawsuit. Sullivan stated "the pool is accessible all year, every day." Schedule a Board Workshop for Vision Statement, ten year repair & replacement plan, and the use of common property. The Board Workshop is scheduled for Wednesday June 27, 2018 @ 1:30 p.m. Herman moved to approve this and Isaacs seconded. *Motion passed.*

**Directors Open Discussion:**

**RECESS to Executive Session:** Member Issues, Employee / Appointee matters, Contracts. **TIME: 12:45 p.m.**

**RETURN TO OPEN SESSION - Oral summary of discussion held** **TIME: \_\_\_\_\_ p.m.**

Grant a variance to allow a single wide mobile home that is 4 years older than CC&R's allow. Perkins moved to allow the variance provided documentation. Hope seconded. *Motion passed.* Isaacs recused herself for conflict.

**CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE:** The next regular board meeting will be held on Wednesday, July 18, 2018, at 9:30 a.m. in the Board Room.

Hope moved to adjourn the meeting. Perkins seconded the motion. *Motion passed.*

**WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 12:54 p.m.**

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Dan Sullivan, President

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Maria Perkins, Secretary