

Board of Directors

Fort Clark Springs Association, Inc.
Regular Meeting
October 17, 2015



The Board of Directors of Fort Clark Springs Association, Inc. met in regular session on Saturday, October 17, 2015, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:00 am by President, Myrna Cassel. Roll call established a quorum with the following directors present: B.E. Sweet – Vice President, Bill Herman – Secretary, Sandra Hagen – Treasurer, and Ann Barron – Director. Also present was Monique Jensen – Executive Secretary. John Hodge – Executive Director was absent

ANNOUNCEMENTS/CORRESPONDENCE: John Hodge was out of town due to a family emergency. Congratulations given to Jan Metcalf for her election to the Rio Grande Electric Cooperative Board of Directors. Also, congratulations were given to Dan Sullivan for his candidacy for the same board.

APPROVAL OF MINUTES: Herman moved to approve the minutes from September 19, 2015 meeting. Hagen seconded the motion. *Motion passed with 4 in favor and Barron abstaining from the vote.*

Treasurer's Report: Hagen read aloud the bank balances as of October 14, 2015, and the estimated bank transfers for October 2015.

Approval Transfer of Funds: Herman moved to approve the transfer of funds expected for October 2015. Barron seconded the motion. *Motion Passed*

EXECUTIVE DIRECTOR'S REPORT:

Monique Jensen presented a Daily Operations report for the past weeks:

Electrical work at the RV Park to upgrade AMPs is mostly complete with 2 sites remaining. All of the work was done in house by Kurt Partlow.

Hunting began at the beginning of October. Several hunts booked and a few Trophy Bucks have been taken. A limit to the age of white-tail deer was put in place. White-tail deer must be 3 years or older. Matt Bland instructs hunters how to age a deer before they are taken out to the blind.

Maintenance has resumed working in Dickman Hall.

A property lien place in recent months was released due to a member paying their account in full to bring it current.

A new POS (point of sale) system was demonstrated for the Grill. No decision was made. Credit card processors were changed out with the update of credit card with new RFID chips. Monday night football continues at the Las Moras Grill.

The High School Cross Country Meet took place October 13 and 14 with minor incidents. The Arts & Crafts show in November is scheduled to be at the Adult Center this year.

COMMITTEE AND ORGANIZATION REPORTS:

Architectural Committee: Twelve permits submitted and approved. Committee meets every Tuesday at 9:00 AM. Applications for permits are due the Wednesday prior to the Tuesday meeting.

Golf Committee: Las Moras Tournament is scheduled for April. There were 422 prepaid members, 117 members, 74 guests, and 16 military and 137 tournament players reported for the month of September for a total of 766 players. High numbers due to extra tournaments run in September. A Halloween tournament is scheduled for the end of October. The Church Alliance also has a tournament scheduled on November 7 to raise money for the Thanksgiving Feast.

Preservation Committee: Seminole Hall work continues with the upper deck being replaced, screens and window frames worked on. Service Club work has resumed and will include repairs to the porch and paint. Next project will be the Adult Center and it will be done in stages since it is a large costly job.

Community Council: Met on October 3rd. Ghostly Tours will begin this weekend with most of the tours booked. There will be elections in January for new officers. Charles Lepisto has stepped forward to chair Fort Clark Days.

Recycling Committee: A load of 20 gaylords was sent out. New guidelines will be distributed soon. Judy Winchell stated she is resigning from the committee but will help whoever comes forward. She expressed her support for the move of the baler to Motor Pool.

RV Committee: There were 658 RV's for September. Cyclists and hunters used Tent Camping. New calendars are available.

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Recreation: None

Airport Advisory Committee: None

Search & Certification Committee: Mr. Diller was added to the committee after the last meeting. Admin will schedule a meeting with the committee to set the calendar and a chair will be chosen.

Discussion/Approval: 2015 Common Property Assessment

Hagen read aloud a letter with figures of the total for taxes for FCSA. The amount that will be passed on for the membership to share will be \$27. Hagen moved to accept the common property assessment set at \$27 per membership. Barron seconded the motion. *Motion passed.*

Discussion/Approval: Director's Absence from August Board of Directors Meeting

Cassel stated this item was left off the previous month's agenda. Barron submitted an excuse for being absent at the last Board meeting. Herman moved to approve Director Barron's absence from the August 2015 Board of Directors meeting. Hagen seconded the motion. *Motion passed.*

Discussion: Declarations Compliance Workshop – Update

The Board met Monday, October 12 in the evening. The meeting was helpful to the Directors. Some members did attend. The next scheduled workshop will be Monday, October 19 during the day. Members are welcome to attend and observe. Barron encouraged members to attend and observe the workshop. It is very important for the membership to learn and understand what is being presented.

Discussion: Placement of Baler

Philip Garcia – Maintenance Manager addressed the membership regarding the Baler that will be installed. The original plan was to install it at the recycling center, but after much thought and the mountain of cardboard that built up in Motor Pool it would be more effective to install the baler in the Motor Pool. There is an electrical pole that already has the 3 phase electrical that is needed for the baler. All labor to set up the breakers and need for the electricity will be done in house. Cassel stated a vote was not needed for this decision. Judy Winchell stood and expressed her support for this decision.

Discussion: Landfill Equipment – Update

Cassel stated that the Board already agreed to purchase this equipment and that Mr. Garcia was only giving an update. Garcia stated that the dozer that was purchased had an attachment for compacting out at the landfill. This dozer does multiple jobs of digging and compacting. The compactor attachment was used and did compact the week's trash down about 2 feet. Impaction will increase when water is added to the attachment to increase the weight. The equipment was purchased from TW Equipment and we will receive support and training.

15-Minute Discussion Period:

Mary Partlow: Suggests for new recycle guidelines to be posted as well as the new schedule for brush pick-up. Suggests for that information to be in the e-newsletter. She also wanted to inform the membership of all the events happening on November 7 to include the Golf Tournament, Art Walk, and Hunters Roundup. Henry Garcia: Commends the Board for the purchase of the dozer; it should prolong the life of the cells at the landfill. Helena McBride: Wanted to remind the membership of the silent auction fundraiser for Dickman Hall. The auction will end at the Oktoberfest on October 30 at Las Moras Grill. Silent auction items are displayed in the front office of the Administration Building.

RECESS OPEN MEETING TO GO INTO EXECUTIVE SESSION: TIME: 10:05 AM

RETURN TO OPEN SESSION – Oral Summary of discussion held: TIME: 11:29 AM

Discussed payment for Landfill equipment. Personnel contracts were also discussed.

CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE: The next regular board meeting will be held on November 21, 2015, at 9:00 AM in the Board Room.

WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 11:30 AM.

Myrna Cassel, President

Bill Herman, Secretary