

## Board of Directors

Fort Clark Springs Association, Inc.

Regular Meeting

February 18, 2017



The Board of Directors of Fort Clark Springs Association, Inc., met in regular session on Saturday, February 18, 2017, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:00 a.m. by President, Myrna Cassel. The following directors present constituted a quorum: Cassel, Vice President Bill Herman, Secretary Dan Sullivan, Treasurer Sandra Hagen, Director Ann Barron. Also present was Executive Officer Richard Lawrence and Executive Secretary Monique Jensen.

**APPROVAL OF MINUTES:** Sullivan moved to approve the minutes for the January 21, 2016 meeting. Hagen seconded the motion. *Motion passed.*

**SECRETARY'S REPORT:** No report.

**TREASURER'S REPORT:** Hagen read the bank balances as of February 17, 2017. She continued with the estimated and actual bank transfers for January 2017 and continued with February 2017 actual and estimated bank transfers. Hagen moved to approve the transfer of funds estimated for January 2017. Herman seconded the motion. *Motion Passed.* Hagen noted the Storm Damage Fund has been repaid from the cost of the Garbage Truck.

### **EXECUTIVE OFFICER REPORT:**

Lawrence called attention to the Board table where framed pictures were displayed that were donated from Bob Hendrix. He continued to also point out that with coordinated efforts with Emily Grant, the New Extension Agent, and Carol Ann Goodwin, FCSA Events Coordinator, the Fort Clark Springs Facebook page has been updated and will continue to be current. One of the most current events listed is a Birding Excursion Event on April 8<sup>th</sup>. Coming soon to Fort Clark will be the Texas Trophy Hunter's Association which will be filming on the Fort in which Russell Nowell will be highlighted. The Hunter's Association has also invited Fort Clark Springs Association to their Hunter's Expo in San Antonio sometime in August and have expressed the potential to completely book our next year's hunting season.

With Fort Clark Days coming soon, an unmanned Visitor's Center-the old powder magazine-is under construction and will be ready for the festival and will be stocked with maps, brochures, etc. Goodwin also spearheaded this project and she has also been vital in the planning and coordinated efforts between Community Council for Fort Clark Days. Vendor participation increased this year and among those vendors will be Chef Bernard McGraw who will have a booth set up in Dickman Hall to showcase his cuisine.

Randy Galloway continues to clean up and restructure our financials. We project to have good numbers by the end of next week. With our accounting and bookkeeping outsourced with Galloway, our staff have found holes that need to be filled and one of those staff members who have been diligently working hard to take up the slack and fill in the holes and gaps is Cyndi Flores who is doing a great job. We have a great staff.

Community Council has extended and invite to join forces with staff, recreation committee, and other organizations on the Fort to plan activities that will serve the community. There has been great success with the movies shown at the Post Theater.

Easter Sunrise Services are in the planning states and will be held in the Amphitheater as was done in the past. Dickman Hall is moving forward. In January more than three hundred people were served, and in the first two weeks of February more than three hundred people were served.

Lawrence reminded everyone that Monday is a holiday so the front office will be open from 8:00 a.m. to 1:00 p.m. and trash pick up will happen on Tuesday. There will not be a re-cap on Monday.

### **COMMITTEE AND ORGANIZATION REPORTS:**

**Architectural Committee:** Dace Crow was not present, but Sharon Gregorc stood and reported the committee is starting to address CC&R issues in Unit 15. She suggested to members to make sure they know where their property lines are before they start any construction.

**Golf Committee:** Debbie Isaacs reported there were 708 prepaid players, 191 pay as you play, 86 guests, 9 students, 24 tournament players for a total of 1,018 players. March 18 is the Sophie Tournament, May 6 is the Hope Tournament, Las Moras Tournament is March 31-April 2.

**Preservation Committee:** Garland Young reported the doors upstairs on the balcony of Dickman Hall are being repaired and the termite damage at the horse stables continues. The committee sent out for bids to re-paint the Adult Center. Replacement of the door at the powder magazine was requested.

**Recycle Committee:** Judy Winchell reported the price of recyclables is going up. Paper and cardboard price is going up. She is working on the coordination between the school and recycling center for the drop off of the cartons the school is collecting.

**RV Committee:** Hagen read Diana Stewart's report the numbers for January and December are up because the Winter Texans have come back. More cyclists have come because of warm weather.

**Recreation:** No report.

**Airport Advisory Committee:** Maria Perkins reported that the Airport hosted the first ever Super Cubs fly-in. They plan to come back next year and plans are being made to host more aircraft during next year's Fort Clark Days. Perkins reminded the audience that the airfield is active. Plans for an open house are underway to promote aviation for late March. The Committee is currently working on a drone policy to present to the Board. Maintenance of the field continues and perimeter fencing is also being discussed.

**Ad-Hoc Bylaw Committee:** Phylis Giblin stated the committee's purpose is to revise and bring up to date the Bylaws. She stated the committee meetings have been suspended until the proposed declarations have been approved. She informed the audience that all meetings are open and future meetings will be posted in the Dispatch.

**COMMUNITY COUNCIL REPORT:** Gina Forrister reported Fort Clark Days shirts are currently on sale. She reminded the audience Fort Clark Days will take place on March 3<sup>rd</sup> and 4<sup>th</sup>. Volunteers are still needed for parking, etc. Housing is needed for historians please contact Alison Watkinson. Community Council voiced concerns that the walking track is not a good place for drones to be flown. Discussion of a year round Recreation Committee is going forward to include all organizations on the Fort so that activities don't slack off when the Winter Texans leave.

#### **ACTION ITEMS:**

##### **Consideration for Approval – Airport Committee Resolution:**

Sullivan read aloud the proposed Resolution 2017-02 to establish the Airport Committee. He suggested to change the definition of meetings to read 'meet monthly' and suggest the location of meetings be 'in Kinney County.' Sullivan moved approve the resolution to establish the Airport Committee with changes made by the Board. Barron seconded motion. *Motion Passed.* Cassel reminded the staff to get the document recorded.

##### **Consideration for Approval – Financial Advisory Committee Appointment of Members**

Hagen moved to approve the appointment of Bruce Trautwein, Greg Stone, John Griswold, John Brennan to the Financial Advisory Committee. Sullivan seconded the motion.

##### **Consideration for Approval – Purchase of Air Conditioning Unit for Dickman Hall**

Lawrence stated the bids received were not correct bids and has asked one company to resubmit their bid. He asked the Board to wait until one of the companies resubmit their bid for an apples to apples comparison.

##### **Consideration for Approval – Purchase of M.U.D. Truck**

Lawrence stated the truck to purchase is a 2005 Chevy Silverado single cab with 88,000 miles. It is a well maintained truck and will replace the Ford Ranger for Security which is a truck not worth repairing. Sullivan move to approve the purchase of the M.U.D. truck for \$2500.00. Barron seconded the motion. *Motion passed.*

#### **OLD/UNFINISHED BUSINESS:**

##### **Declaration of Protective Restrictions Review/Vote**

A workshop was held for the purpose to discuss accepting recommendations made by the attorneys. Sullivan moved to rescind the motion of approval of the Final Version of Proposed Declaration of Protective Restrictions from November 18, 2016. Barron seconded the motion. *Motion passed.* Hagen moved to accept the Revised Declaration of Protective Restrictions dated February 13, 2017 resulting from the workshop held on that date with changes from Ann Barron. Barron seconded the motion. *Motion passed.* The ballot for the Revised Declarations of Protective Restrictions will go out with a survey regarding security on the Fort. The ballots will be tabulated by the Board of Directors.

##### **Drone Policy**

Cassel stated that no policy has been proposed and the purpose at this time is to get input. After lengthy discussion of locations, training, rules, and restrictions Sullivan suggested to have a workshop to discuss this

issue. Cassel agreed and suggested members from the Airport Committee to meet and discuss all the possibilities of a Drone policy.

**NEW BUSINESS:**

None

**15-Minute Discussion Period**

Woodie Trotter: What is the policy on Security. Have they been instructed to not respond when called by me?

Woodie Hornburg: Is the light broken on the marquee? What is the policy on responding to written concerns?

Jan Metcalf: There will be dinner at the new Thrift Center in town – across from the library. David Lee Murray will be playing. Don't forget Fiddler on the Roof at the Post Theater – It's worth it! Could we put general information regarding TABC policy in the paper? Ask Rio Grande Co-op for maps that would help in discussion of the drone issue and where to fly them. There won't be a perfect solution.

**RECESS to Executive Session:** Contracts, Personnel Issues, Member Issues. **TIME: 11:23 a.m.**

**RETURN TO OPEN SESSION - Oral summary of discussion held** **TIME: 1:57 p.m.**

Randy Galloway visited and discussed the issues of financials. He stated that he would have financials available by February 24. A letter of resignation was read to the Board of Directors for ReAnna Hay from Member Services. We have no replacement yet.

Discussion of a new contracts with TexaNet and Burk's Ranch.

Hagen moved to approve the proposed contract from TexaNet for which RV guests would pay for increased wifi with \$449 up front cost with \$149 annually for equipment and maintenance. Herman seconded the motion. *The motion passed with four votes.*

Sullivan moved to approve the contract with Burk's Ranch to remove Axis by way of trapping and share a percentage of the sale of those deer with guidance of the State Biologist and Game Wardens to meet the numbers recommended to cull our herd. Hagen seconded the motion. *Motion passed.*

**CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE:** The next regular board meeting will be held on March 18, 2017, at 9:00 a.m. in the Board Room.

**WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 2:05 p.m.**

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Myrna Cassel, President

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Dan Sullivan, Secretary