

Board of Directors

Fort Clark Springs Association, Inc.

Regular Meeting

April 15, 2017



The Board of Directors of Fort Clark Springs Association, Inc., met in regular session on Saturday, April 15, 2017, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:00 a.m. by President, Myrna Cassel. The following directors present constituted a quorum: Cassel, Vice President Bill Herman, Secretary Dan Sullivan, Treasurer Sandra Hagen, Director Ann Barron. Also present were Executive Officer Richard Lawrence and Executive Secretary Monique Jensen.

APPROVAL OF MINUTES: Sullivan moved to approve the minutes with changes as submitted by Barron for the March 18, 2107 meeting. Hagen seconded the motion. *Motion passed.*

SECRETARY'S REPORT: Sullivan stated a letter from David Crowe was received resigning his position on the Architectural Committee effective March 30, 2107. Sullivan also read the results of the membership vote on the Revised Declarations of Protective Restrictions: 317 votes yes and 188 votes no. He also mentioned that a majority of members feel safe on the Fort according to those who participated in the survey, and 374 members were against a security gate and 70 were in favor. Several safety suggestions were made that could be used in the future.

TREASURER'S REPORT: Hagen read the bank balances as of April 12, 2107. She continued with the estimated and actual bank transfers for March 2017. She also read the April 2016 actual and April 2017 estimated bank transfers. Hagen moved to approve the transfer of funds estimated for April 2017. Herman seconded the motion. *Motion Passed.* Hagen reported that all members of the Financial Advisory Committee have been contacted and a meeting would be coordinated.

EXECUTIVE OFFICER REPORT:

The Revised Declarations have been recorded and posted on the website. Half of the CC&R's have been posted on the website with the other half in progress. Randy Galloway, from the firm hired to assist with financials, is hard at work to put the books in order. He was able to provide financials from October to February. February showed expenses exceeded revenue; however, in the year to date the revenue exceeded the expenses. For Las Moras financials the books are not yet showing a separation between the Deli and the Lounge. He also stated that he is happy to be out of the restaurant business with Bernard McGraw and the Board coming to an agreement on running the restaurant. Good reports of great food were reported for the Creekside Café. Dickman Lounge will be closed on Sundays starting with Easter Sunday and will open on Wednesdays. Lawrence said he intends to propose a mid-year budget soon. Lawrence asked Carol Ann Goodwin, Events Coordinator, to report on coming events. She reported the Association will have a booth at the Langtree Travel Center on May 6 to promote Fort Clark Springs. A Kinney County Youth Group was formed with a plan to sponsor and lead activities in June/July/August to include a cooking class, and painting class. Easter Sunrise Service hosted by the Kinney County Church Alliance was scheduled for the Amphitheater. A Family Fun Day was planned for April 29 and will be open to the public. There will be food vendors, a Bouncy House, and a free movie in the evening at the Amphitheater.

COMMITTEE AND ORGANIZATION REPORTS:

Airport: Stan Martin reported the Open House that was scheduled was postponed. Runway markers and directional markers are part of planned improvements to increase safety of the Airfield.

Architectural Committee: The committee did meet and approved three permits. The Committee is still seeking members to replace openings on the committee

Finance Advisory Committee: The committee has not met yet.

Golf Committee: Debbie Isaacs reported the Las Moras Tournament was not well attended due to a conflicting tournament in Sonora. The 25 two-men teams made a successful tournament. Future tournaments include the HOPE Fundraiser, Memorial Day, 4th of July, and the Church Alliance Tournament.

Preservation Committee: Garland Young reported they still have not received an accounting of the Restricted Fund dedicated to the Preservation Committee. A bid was reviewed for the Adult Center but was tabled indefinitely. Sullivan stated the Resolution for the Preservation Committee was passed and recorded. Sullivan moved to appoint Phylis Giblin, Debbie Isaacs, Phil Coburn, Glenn White, Sandy Herman, Garland Young and Bill Peak to the Committee according to the new resolution. Hagen seconded the motion. *Motion passed.* Young stated the committee expects the Association to do routine maintenance on all historical property. Sullivan moved to have the Association pay Elite Roofing Co. \$2850 from the Escrow account for work done on the Palisado Building and Bullis Hall. Barron seconded the motion. *Motion passed.* Sullivan moved to place on the May Agenda the consideration and approval of the reimbursement of \$2850 to the Escrow account. Hagen seconded the motion. *Motion passed.*

Recycle Committee: Herman reported that a load was sent. He reminded members to take caps off bottles.

RV Committee: Sullivan read from Diane Stewart's report that March was the busiest month in the RV Park in a long time with more cyclist groups that visited and the Winter Texans.

Recreation: No Report.

Ad Hoc Bylaw Rewrite Committee: Debbie Isaacs reported the committee met and 1 member has stepped down. The committee is looking for someone to fill the open position. The committee is comparing documents which can be a slow process so the committee will meet every two weeks on Mondays. Todd Durden volunteered for the open spot.

COMMUNITY COUNCIL REPORT: Allison Watkinson appreciates the stop sign that was installed at the Recycling Center. She reported on the meeting regarding Fort Clark Days that the festival will still be held the first Friday and Saturday in March. The financial reporting of Fort Clark Days after all income and expenses figured out left \$2867 to remain for the start of next year's festival. No funds will go to the Preservation Committee this year. She also noted this is the final year for the 40/60 split of profits.

ACTION ITEMS:

Consideration for Approval – Reimbursement to Community Council for Cavalry Flags

Sullivan moved to approve the reimbursement to Community Council for the purchase of the cavalry flags at the Empty Saddle Statue for \$1300.60. Barron seconded the motion. *Motion passed.*

OLD/UNFINISHED BUSINESS:

Discussion: Drone Policy

Cassel stated no drone policy exists currently. This topic is for discussion only. Stan Martin, representing the Airport Committee, stated our airport has regulations it must follow. The committee is looking to open discussion to inform members of the regulations. Cassel recommended a meeting.

NEW BUSINESS:

Discussion: Renter Policy

Sullivan questioned the effectiveness of the current policy for rentals/renters on the Fort. He stated the policy need to be looked at and revised. He suggested a workshop of the Board to revise the policy.

Discussion: Summer Schedule for Maintenance at RV Park

Cassel stated she has asked Lawrence and Philip Garcia, Operations Manager to come up with a schedule for the RV Park for maintenance. She stated there have been reports of complaints on appearance of the RV Park.

15-Minute Discussion Period

Kathy Warm: Gave thanks for the explanation of the financial reports. She questioned the line item "Ask my accountant". **Debbie Issacs:** Wanted to inform the Board and the membership to be aware of bees. She was stung and stated the bees are aggressive. **Mary Partlow:** Questioned who was on the Finance Committee. She suggested a committee to rewrite the RV Park policy or rules.

RECESS to Executive Session

Time 11:22 a.m.

RETURN TO OPEN SESSION – Oral Summary of Discussion Held

Time 12:33 p.m.

Cassel stated the Board discussed three specific items:

Memo of Understanding between 4H, Border Patrol, and FCSA for the use of the 4H gun range area. Hagen moved to approve the Memo of Understanding. Herman seconded the motion. *Motion passed.*

The Architectural Committee submitted two permit requests that were denied by the committee. The Board did not overrule the decision of the Committee.

A workshop was scheduled to discuss the Rental Policy for Monday, June 12, at 10:00 a.m. in the Board Room.

CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE: The next regular board meeting will be held on May 20, 2017, at 9:00 a.m. in the Board Room.

WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED

Time: 12:36 p.m.

Myrna Cassel, President

Dan Sullivan, Secretary