

Board of Directors

Fort Clark Springs Association, Inc.

Regular Meeting

October 21, 2017



The Board of Directors of Fort Clark Springs Association, Inc., met in regular session on Saturday, October 21, 2017, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:00 a.m. by President, Myrna Cassel. The following directors present constituted a quorum: Cassel, Vice President Bill Herman, Secretary Dan Sullivan, Treasurer Sandra Hagen, and Director Ann Barron. Also present were Executive Officer Richard Lawrence and Executive Secretary Monique Jensen.

APPROVAL OF MINUTES: Sullivan suggested to approve the minutes after corrections are made.

SECRETARY'S REPORT: No report.

TREASURER'S REPORT: Hagen read the bank balances as of October 18, 2017. She continued with the estimated and actual bank transfers for September 2017. She also read the October 2016 actual and October 2017 estimated bank transfers. Hagen moved to approve the transfer of funds estimated for October 2017. Herman seconded the motion. *Motion Passed.*

SPECIAL PRESENTATION: Rachel Herring, Executive Directive at CTRA, Cooperative Teamwork Recycling Assistance presented volunteer of the year to Judy Winchell on behalf of the State of Texas Alliance in Recycling.

EXECUTIVE OFFICER REPORT:

Lawrence apologized and explained why the Directors did not have financials. We are currently gathering estimates for building repairs. One such estimate was recently received for the NCO club foundation for a partial repair fix approximately \$11,000. MUD has informed us the waste water settling pond project is dead. We will be working with MUD to find a solution to discharge wastewater in the back of the Fort. A check for the damaged fence was received in the amount of \$1,500.00. Recent vandalism on the golf course is being handled by the Sheriff's Department. Sheriff Coe says he has contacted TxDOT to start the process of being able to enforce speeding on the Fort. The Pumpkin Patch brought to us by Pumpkins USA and co-hosted by the Fort and the 1st Baptist Church is in full view. The pumpkins were sent with no charge and a portion of the proceeds will go back to Pumpkins USA and the remainder will be split between the church and the Fort. Future events include a double feature on October 29 with Transylvania I and II. November 11 will be Cars 3. Hunters' Roundup will be November 4 for which FCSA is sponsoring the raffle of a Kawasaki Mule.

COMMITTEE AND ORGANIZATION REPORTS:

Airport Committee: Perkins reported that three visitors landed on the airfield and two aircraft were declined due to no insurance for themselves and aircraft. Airfield maintenance continues. November 4 will be an open house where residents and public are welcomed. There won't be any demos during this open house. December 9 a Fly In is scheduled which is geared toward pilots.

Architectural Committee: Sharon Gregorc reported that seven permits were approved with one permit tabled for lack of info and later approved. Forty-six CC&R violations were discussed with 12 non-compliant, 24 resolved, and 10 pending.

Finance Advisory Committee: Hagen reported the committee met on October 10th and they made recommendations which will be discussed during New Business.

Golf Committee: Debbi Isaacs reported the committee met and they discussed needing more help with the bigger tournaments. Upcoming tournaments are the Halloween Tournament, and the Church Alliance Tournament.

Preservation Committee: Garland Young reported that the last meeting covered an update of the work at the commissary. Bids have been put out for work on Seminole Hall.

Recycling Committee: Judy Winchell announced that the last load of cardboard brought in \$5,958.00.

Ad-Hoc Bylaw Committee: Herman moved to dissolve the Ad-Hoc Bylaw Committee since their work has finished. Sullivan seconded the motion. *Motion passed.*

Search and Certification Committee: Has not met yet.

COMMUNITY COUNCIL REPORT: Chuck Fields, acting President, reported that Community Council will continue to do the concessions at the movies until they no longer can do it. There is a petition of members who

are encouraging the Board of Directors to replace the a/c in the gym at the Adult Center. Also, some exercise equipment needs to be replaced. Allison Watkinson reported that the Ghostly Tours are scheduled for tonight and reservations can still be made at the front office. She also reported after having discussions with other Living Historians, that there is concern if Fort Clark Days does not take place this next March that many of the Living Historians won't return in the following years. Watkinson committed to making sure the Living Historians come again next year just for the educational purposes. She requested the Board pay for the insurance and for use of the areas normally used. She reminded the Board the real purpose of Fort Clark Days is for education for children and citizens through the living history. No vendors are needed. Fields announced that Mr. Stephen Foxx has come forward to help.

ACTION ITEMS:

Consideration for Approval – Appointment of Equestrian Committee:

Sullivan read a Resolution Establishing An Equestrian Committee. Sullivan moved to accept the resolution with changes. Hagen Seconded the motion. *Motion passed.* Sullivan moved to appoint Judy Winchell, Linda O'Brien, David Murray, Melissa Simon, and Kim Van Ort with Carolyn Cooper as an alternate as an advisory committee. Hagen seconded the motion. *Motion passed.* Barron volunteered to be the Board liaison for the committee.

Consideration for Approval – Appointment of Recycling Committee Members

Hagen moved to appoint Judy Winchell, Pat Melancon, Elva Stewart, Sandy Herman, and Steve Giblin for the Recycling Committee. Barron seconded the motion. *Motion passed.*

Consideration for Approval – Permission to use Dickman Hall for Help Portrait Charitable Org.

Joe Hendricks addressed the Board asking permission to use the upstairs of Dickman Hall for the purpose of having a charitable event called Help Portrait. This organization is one in which professional photographers, make-up artists, and hair stylists get together to offer portraits for those that can't afford a professional. These photographers and professionals donate their time and dress people up for portraits that are taken then framed and delivered. This is a global event and everything is donated 100%. The event is scheduled for December 2 beginning at 8:00 a.m. Cassel stated the Board did not need to give approval for the use of Dickman Hall but agreed it should be offered.

OLD/UNFINISHED BUSINESS:

Report of Vote taken by E-Mail:

Contract with Bernard McGraw: The contract has been extended six more months. He has changed his menu in response to member suggestions.

Old Quarry Request for Theater Seating:

The vote by e-mail was against approving installation of 100 or 200 theater style seating and paying \$1500 for delivery charges. Sullivan stated going forward the \$1500 was something that FCSA could not freely spend.

Report of Bylaws Workshop and Schedule next workshop

Cassel reported the Board met with the Bylaws committee for discussion. Hagen and Cassel have been working on cleaning up grammar etc. and should be done by Tuesday next week. A meeting needs to be scheduled for member input. Notice will be given in a future e-mail dispatch once a date is set.

NEW BUSINESS:

Report of Finance Advisory Committee Recommendations

Hagen reported the committee met on October 10 and explored the working budget that was passed. The Committee's recommendations are to raise the monthly assessments \$1 and to consider using money from the restricted fund to repair and replace equipment that is needed. They also made recommendations to have the venues broken out in the financials, to have short and longterm plans. Hagen moved to accept the Committee's Members Survey to disseminate to the membership. Herman seconded the motion. *Motion passed.*

Schedule Tour for Directors To visit areas of Fort in need of Repairs and/or Replacement

Lawrence suggested for the Board to go as a group. A date was set for November 1, 2017 at 10:00 a.m. with November 3, 2017 at 10:00 a.m. as an alternate date.

Petition for A/C/Heating Unit at Adult Center

Cassel stated this item is not ready for any action. She also stated the Adult Center is not the only location in need of new A/C/Heating units. Sullivan recommended that information be gathered for all needs and then prioritized before spending money.

15-Minute Discussion Period

Charles Lepisto: Suggests for a committee to be formed to collect and solicit for bids to save on cost for FCSA. He doesn't think we are working with financial intelligence. Allison Watkinson: Announced that Stephen Foxx and Linda O'Brian have come forward to be major players for this year's Fort Clark Days. Phylis Giblin: Gave information for the Ladies Luncheon on November 7, 2017 for \$12/person at Bon Ton Roulet Café at Noon. Please RSVP. Maria Perkins: Expressed concerns regarding donations given and suggests a donation budget. She also asked at what point is it too much to donate the use of Dickman Hall for charitable events. Does it set a precedent?

RECESS to Executive Session: Contracts, Personnel Issues, Member Issues.

TIME: 11:18 a.m.

RETURN TO OPEN SESSION - Oral summary of discussion held

TIME: 12:59 p.m.

Cassel reported discussion included member issues. One issue is the removal of a tree in a common area to make it easier to park a vehicle. Sullivan moved to approve the removal of the tree in a common area that the member will pay for. Hagen seconded the motion. Motion passed.

Other discussion included the redesign of Fort Clark's Website. We currently have two proposals but need more information. We welcome proposals from any interested party.

CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE: The next regular board meeting will be held on November 18, 2017, at 9:00 a.m. in the Board Room.

WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 1:01 p.m.

Myrna Cassel, President

Dan Sullivan, Secretary