

Board of Directors

Fort Clark Springs Association, Inc.

Regular Board of Directors

July 18, 2018



The Board of Directors of Fort Clark Springs Association, Inc., met in a Regular Meeting on Wednesday, July 18, 2018, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:30 a.m. by President, Dan Sullivan. The following directors present constituted a quorum: Sullivan, Vice President Bill Herman, Treasurer Debbie Isaacs, Director John Hope. Also present was Executive Officer Richard Lawrence and Executive Secretary Christina Rodriguez.

Consideration and possible action relating to the Board of Directors Consent Agenda: All matters listed under "Consent" are considered to be routine and/or previously considered and sufficiently debated such that all listed items may be enacted by approval of a single motion without further debate. Any Director may move an item from the Consent Agenda to the Ordinary agenda by request.

Minutes:

Minutes of the Regular Meeting held July 18, 2018 had minor typos.

Secretary's Report: None

Treasurer's Report:

Isaacs read the reconciled balances of the bank accounts as of June 30, 2018.

Executive Officer Report:

Outsourcing of landscaping.

3 contractors – waiting for the return of the proposals

Hiring of CPA – the search for the right CPA is progressing very nicely.

Hiring of Golf Course Superintendent. Interviews are scheduled for Monday.

Legal counsel – with the Boards approval soon we have an attorney to assist in pursuit of delinquent assessments and placing liens on properties and in the pursuit of foreclosures.

Received dividend from the insurance of \$2986.00 because staff has been very safe.

Grapple has been purchased for less than what the Board approved.

Traffic enforcement we have posts and signs just not the man power. It will get done soon.

The Consent Agenda received Unanimous approval.

COMMITTEE AND ORGANIZATION REPORTS:

Airport Committee: None

Architectural Committee: None

Equine Committee: None

Golf Committee: Isaacs reports that they did not meet. She reported the shortage of usage and the figures are down in comparison for the past three years 2016, 2017, and 2018 because it's been hotter this month than in the past. They are down about 100 players for June 2018.

Preservation Committee: They sent their minutes for June and July 2018 in their report.

Recreation Committee: None

Recycle Committee: Helena McBride reported that the present size document for the Rules and Regulations are #9 very tiny, there are no spaces. She wants someone to work on them in order for this committee to be able to work on the rules. In the next week or two they will be sending a truck with cartons and 3 bales of plastic. The shipping is about \$400.00. The main problem is mixed paper. There were 14 volunteers in June and so far 12 volunteers for July. Volunteers are needed, a couple to drive the fork lift.

COMMUNITY COUNCIL REPORT: Allison Watkinson thanked the Board of Directors for a great meeting on Thursday July 5, 2018. She reported the expected wall dates for the movies are set for July 28, August 25, September 1, and September 22 outside the Post Theater. The concession stand will be located inside the building. Community Council has offered to pay \$25.00 per day for each time they have a movie. Purchasing of screen has not been discussed with the Old Quarry Society to see if they are ok with that. Allison wants to know who will write up the contract. Board of Directors want open gate. Fort Clark Springs can't survive without the town, but Brackettville can survive without Fort Clark Springs. There are two movies scheduled for December 2018. Sullivan asked if it is possible to have non-members call a member of the Community Council and they can contact the gate with a list of people who plan on attending.

Member Comments on Action Items: None

Action Items: No discussion by public.

Adopt the mission and vision statements

Sullivan read the mission and vision statements out loud and gave one suggestion under consistent firmness, to put in the application of all our governing documents. Isaacs moved to accept the mission and vision statements. Herman seconded. *Motion passed.*

Adopt a Common Property Use Policy

Herman moved to adopt a common property use policy. Hope seconded. *Motion passed.*

Consider approval of Preservation Committee's planned projects and reimburse expenditures pertaining to the Post Theater (\$270.45)

Herman moved to approve the Preservation Committee's planned projects and reimburse expenditures pertaining to the Post Theater (\$270.45.) Hope seconded. *Motion Passed.*

Accept the resignations of Mrs. Melissa Simon and Mrs. Carolyn Cooper from the Equine Committee

Hope moved to accept the resignations. Herman seconded. *Motion Passed.*

Approve the "open gate" for Community Council's movie night

Herman moved to approve the "open gate" for movie nights by having non-members register with Community Council. Hope suggested having a sheet at the gate signed by non-members. Isaacs moved to discuss events, Hope seconded. Isaacs suggested to amend 1 hour before the movie starts. It was approved by all 4 Board Members to approve the "open gate" for movie night within 1 hour before the movie is shown. *Motion Passed.*

Approve the "open gate" for Kinney County Art Council's December 9, 2018 "Christmas Tour of Homes"

Herman moved to approve the "open gate" for Kinney County Art Council's "Christmas Tour of Homes." Hope seconded. *Motion Passed.*

OLD / UNFINISHED BUSINESS: Discuss "Use of Common Property Policy" development: None

NEW BUSINESS:

Discuss IT hardware issues

Lawrence reported our IT no longer wants to work on our hardware system. He will propose very soon the numbers and IT will install it.

Report on email vote granting a waiver of encroachment in Unit 1

All voted to correct and handle something that wasn't handled properly 30 years ago.

Directors Open Discussion:

RECESS to Executive Session: Member Issues, Employee / Appointee matters, Contracts. TIME: 10:43 a.m.

RETURN TO OPEN SESSION - Oral summary of discussion held TIME: 11:50 a.m.

Andrew Smullen is the top CPA candidate. The Board met with him. Individual enforcement assessments going forward to go after collections. Herman moved a motion to approve the contract for Todd Durden. Hope seconded. *Motion Passed.* Linda Jaso and Joe Alackness have been appointed to the Architecture Committee. Herman moved to approve and Hope seconded the motion. *Motion Passed.* Appoint Don Taylor and Wendy Knox to the Rental Committee. Hope moved a motion to approve and Isaacs seconded. *Motion Passed.* Brandi Riojas is a new volunteer appointed to the Equine Committee. Herman moved the motion, Isaacs seconded it. *Motion Passed.* Purchasing of water will continue to fill the pool up until the next Board Meeting.

CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE: The next regular board meeting will be held on Wednesday, August 15, 2018, at 9:30 a.m. in the Board Room. Herman moved to adjourn the meeting. All were in favor. *Motion passed.*

WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 11:55 a.m.